

SAVE THIS CHECKLIST!

MISSOURI HOSPITAL ASSOCIATION

**IMPORTANT
DEADLINES
& INFORMATION**

2019 EXHIBITOR CHECKLIST

97TH ANNUAL CONVENTION & TRADE SHOW
NOVEMBER 6-8, 2019 | OSAGE BEACH, MISSOURI
MARGARITAVILLE LAKE RESORT/TAN-TAR-A CONFERENCE CENTER



DEADLINE OCTOBER 7 — HOTEL RESERVATIONS

For hotel reservations, call Tan-Tar-A at 573/348-3131 or register online at Tan-tar-a.com; use the code “MHAR” to access group reservations.



DEADLINE OCTOBER 25 — REGISTER FOR CONVENTION

Convention registration information will be sent to you in early September.
Each person attending the convention from your company must register in advance. This will provide you with an official badge that must be worn whenever you are in the exhibit hall.



DEADLINE OCTOBER 31 — SERVICE NEEDS

[Page & Brown Convention Services](#) — Complete this form online for assistance with exhibit material handling/shipping and display assembly. [Tan-Tar-A Resort Services](#) — Complete this form online for booth equipment, audiovisual, electricity and phone services.

**QUESTIONS OR
NEED ASSISTANCE,
CONTACT:**

Gwen Pelzer
573/893-3700, ext. 1335,
gpelzer@mhanet.com
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NOVEMBER 6-8 — MAKE THE MOST OF THE SHOW!

Network with attendees, both during the trade show hours and at other convention events. *A list of registered attendees will be sent just prior to the convention and again after the show.*