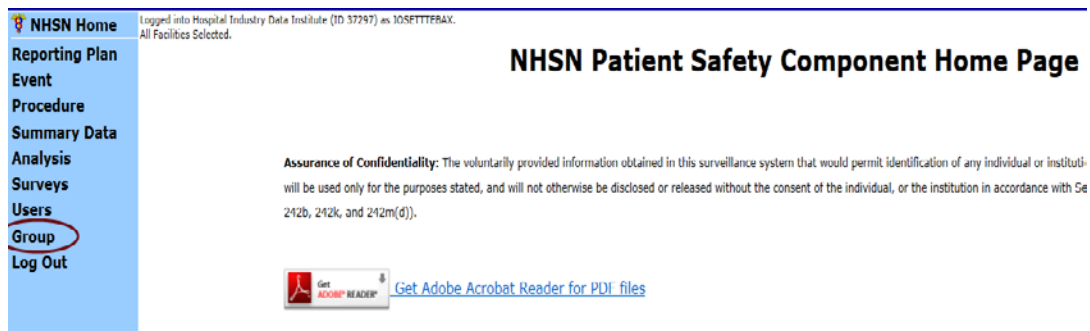


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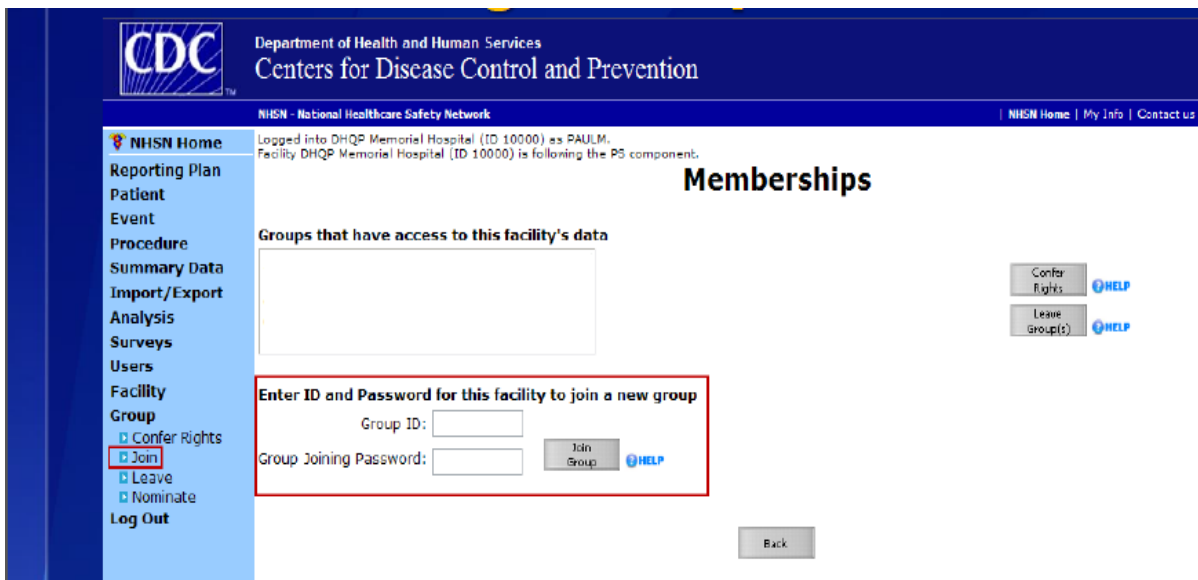
Joining a Group in NHSN

(User must be administrative-level to complete the process)

1. Access the NHSN Patient Safety Home Page and click on “Group”.



2. Click on “Join” in the NHSN navigation bar



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3. Enter the HIDI Group ID and Password and click “Join Group”

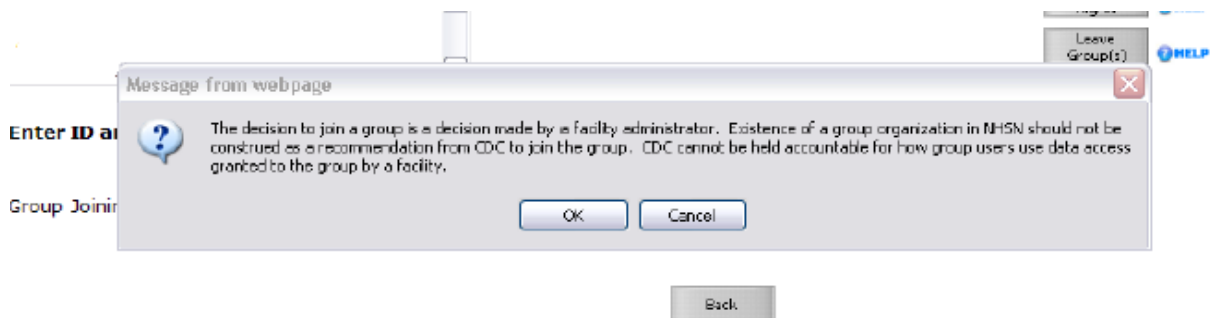


The screenshot shows a web form titled "Enter ID and Password for this facility to join a new group". It contains two input fields: "Group ID:" and "Group Joining Password:". To the right of the password field is a "Join Group" button and a "HELP" link.

*HIDI ID: 37297

*Password: MHA37297

4. Review the pop-up message and click “OK” to proceed



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5. The next screen will list the data that HIDI is requesting access to

NHSN - National Healthcare Safety Network (ISD-CLFT-NHSN1) | NHSN Home | My Info | Contact us | Help | Log Out

Logged into DHQP MEMORIAL HOSPITAL (ID 10018) as PAULM.
Facility DHQP MEMORIAL HOSPITAL (ID 10018) is following the PS component.

Confer Rights-Patient Safety

✔ Facility 'DHQP MEMORIAL HOSPITAL' has successfully joined group 'Paul's Test Group'. You should now confer rights to that group.

! Please review the data rights that "Paul's Test Group" is requesting from your facility:
- Verify locations
- Press "accept" button to confer rights or [review current rights before accepting new rights](#)

Patient Safety

General

	View Options
Patient	<input checked="" type="checkbox"/> With All Identifiers ⚠ <input type="checkbox"/> Without Any Identifiers <input type="checkbox"/> With Specified Identifiers <input type="checkbox"/> Gender <input type="checkbox"/> DOB <input type="checkbox"/> Ethnicity <input type="checkbox"/> Race
Monthly Reporting Plan	<input checked="" type="checkbox"/> ⚠
Data Analysis	<input checked="" type="checkbox"/> ⚠
Facility Information	<input checked="" type="checkbox"/> ⚠

Surveys

Basics to the Group Data Rights Template

- X in box indicates that the piece of data is being requested
- Facilities may check “N/A” to the right of each line item to exclude that item from being shared

Infections and other Events (Not specific to MDRO/CDI)

Plan	Month Year	Month Year	Event	
⚠ In 1	2008	to	BSI - Bloodstream Infection (CLA)	N/A <input type="checkbox"/>
	Location type: CC	Location: (ALL)	Other Location Requirements: You will share data for all ICUS.	Your Locations: 22ICU - PEDIATRIC ICU, 3- WEST - PI ↓
⚠ In 1	2008	to	BSI - Bloodstream Infection (CLA)	<input type="checkbox"/>
	Location type: WARD	Location:	Other Location Requirements: Please confer rights to one ward.	Your Locations: 3E - SSI ↓

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- Use drop-down boxes to include or specific locations

Infections and other Events (Not specific to MDRO/CDI)

Plan	Month	Year	Month	Year	Event	N/A	
In 1	2008	to			BSI - Bloodstream Infection (CLA)	<input type="checkbox"/>	
Location type:	CC	Location:	(ALL)	Other Location Requirements:	You will share data for all ICUS.	Your Locations:	22ICU - PEDIATRIC ICU, 3- WEST - PI ↓
In 1	2008	to			BSI - Bloodstream Infection (CLA)	<input type="checkbox"/>	
Location type:	WARD	Location:		Other Location Requirements:	Please confer rights to one ward.	Your Locations:	3E - SSI ↓

*Remainder of the screen cannot be edited

RESOURCES:

NHSN Help Desk: nhsn@cdc.gov

HNSN Home Page: <http://www.cdc.gov/nhsn>

MHA Staff: awilliams@mhanet.com

HIDI Staff: jbax@mhanet.com