EXHIBITOR CHECKLIST

MHA's 95th Annual Convention & Trade Show

Nov. 1-3, 2017 • Tan-Tar-A Resort • Osage Beach, Missouri

Save This Checklist!

IMPORTANT DEADLINES & INFORMATION

Please contact Gwen Pelzer at 573/893-3700, ext. 1335 or *gpelzer@mhanet.com* if you have questions or need assistance.

HOTEL RESERVATIONS — OCT. 2

Hotel reservations may be made by calling Tan-Tar-A at 573/348-3131 or online at *Tan-tar-a.com*; use the code "MHAR" to access group reservations.

REGISTER FOR CONVENTION — OCT. 20

Convention registration information will be sent to you in early September. **Each person attending the convention from your company must register in advance.** This will provide you with an official badge that must be worn whenever you are in the Exhibit Hall.

SERVICE NEEDS — OCT. 27

Page & Brown Convention Services — Complete this form online for assistance with exhibit material handling/shipping and display assembly.

Tan-Tar-A Resort Services — Complete this form online for booth equipment, audiovisual, electricity and phone services.

MAKE THE MOST OF THE SHOW! — NOV. 1-3

Network with attendees, both during the trade show hours and at other convention events. **A list of registered attendees will be sent just prior to the convention and again after the show.**